

# NORTH OF ENGLAND TRAMPOLINE TECHNICAL COMMITTEE

## CONSTITUTION

Adopted at the NETTC AGM on **6<sup>th</sup> July 2019**

### 1. TITLE

- 1.1 The organisation shall be called **THE NORTH OF ENGLAND TRAMPOLINE TECHNICAL COMMITTEE (NETTC)** and shall be affiliated to the North of England Gymnastics Association (NEGA).

### 2. JURISDICTION

The area of the **NETTC** shall be the counties of Cumbria, Northumberland and Durham and the former counties of Cleveland and Tyne and Wear.

### 3. OBJECTS

- 3.1 To foster the sport of Trampolining and DMT at all levels, providing opportunities for recreation and competition.
- 3.2 To encourage **and** promote the sport and practice of **Trampolining and DMT**.
- 3.3 To encourage the affiliation of Trampoline clubs in the area **to any organisations the committee deems appropriate**.
- 3.4 To consolidate all trampolining interests throughout the area within the jurisdiction of NETTC.
- 3.5 To promote and improve knowledge of trampolining within NETTC.

### 4. MEMBERSHIP

- 4.1 Membership of the NETTC shall be open to any club in the area **that is registered with organisations that the committee deems appropriate and is suitably insured to cover the club, NETTC, its members and participants for any activity conducted**.
  - 4.1.1 Each club wishing to be represented at Annual or Special General Meetings is required to email the club in advance and appoint one member who will cast the vote on behalf of the club.
  - 4.1.2 Each individual may only cast votes on behalf of one club.
  - 4.1.3 The term 'Member' when used in this document shall refer specifically to the clubs rather than individuals. Individuals will only be entitled to Associate Membership.
- 4.2 **Associate membership** shall be open to any person who is a qualified Trampolining judge or coach, is a full member of British Gymnastics and is registered with NETTC.

- 4.3 **Associate membership** shall also be open to any person who was a Life Member of the British Trampoline Federation and was a member of the BTF Northern Division.
- 4.4 **Associate members** shall not have the right to vote at **any meetings however will have the right to attend meetings.**

## **EXECUTIVE OFFICERS**

- 4.5 The Executive Officers of the NETTC shall be as follows:-

Chairperson  
Secretary  
Treasurer

## **5. ELECTION OF EXECUTIVE OFFICERS**

- 5.1 All Executive Officers shall be elected at the Annual General Meeting of the NETTC, from, and by, members of the NETTC.
- 5.2 All Executive Officers are elected for a period of **three years.**
- 5.2.1 **The three year terms of executive officers shall be staggered in order to maintain continuity within the executive committee. The sequence of terms shall be Chairperson, Secretary then Treasurer.**
- 5.2.2 **Executive officers may be removed during their three year term by a vote at a Special General Meeting.**
- 5.2.3 **In the event of an executive officer role being vacated, either by resignation or removal at a Special General Meeting, their replacement shall be appointed at an SGM or AGM for the remainder of the original three year term.**

## **6. GENERAL COMMITTEE**

- 6.1 The affairs of the NETTC shall be controlled by a General Committee comprising the Executive Officers of the NETTC and at least three other Members elected from, and by, the Full Members of the NETTC.
- 6.1.1 **Individuals may be appointed to specific roles such as Competition Secretary and Judging Secretary by majority vote of members at the AGM or be co-opted by the general committee at subsequent General Meetings.**
- 7.1.2 The General Committee shall meet at agreed intervals and not less than **three** times per year.
- 7.1.3 There shall be a quorum when at least four members of the General Committee are present at the meeting, which must include at least two executive officers. **Where agreed by the committee electronic communication may be used and, provided each person can instantaneously communicate with all others present, that individual shall be considered present and count toward the quorum.**

7.1.4 The General Committee may appoint one or more sub-committees consisting of three or more members of the NETTC and including at least one of the Executive Officers for the purpose of making any inquiry or supervising or performing any function or duty which in the opinion of the General Committee would be more conveniently undertaken or carried out by a sub-committee; provided that all acts and proceedings of any such sub-committee shall be fully and promptly reported to the General Committee. The powers of delegation to any sub-committee shall be clearly determined at a NETTC General Committee meeting, with any recommendations or decisions from such a group being approved by the General Committee before they are put into effect.

7.1.5 The executive shall have the authority to conduct business on behalf of the NETTC if 2/3 of the executive deem it to be in the interests of the committee to do so. Any actions not previously sanctioned by the general committee shall be brought to the attention of the general committee at the following meeting.

7.2 The duties of the General Committee shall be:-

7.2.1 To control the affairs of the NETTC on behalf of the Members.

7.2.2 To keep accurate accounts of the finances of the NETTC through the Treasurer. These should be available for reasonable inspection by Members and should be audited before every Annual General Meeting. Two of the executive officers must be required to authorize any external financial transactions.

7.2.3 To make decisions on the basis of a simple majority vote. In the case of equal votes, the Chairperson shall be entitled to an additional casting vote.

## 8. GENERAL MEETINGS

8.1 The Annual General Meeting of the NETTC shall be held not later than the end of July each year. 21 clear days written notice shall be given to Members of the Annual General Meeting by circulating a copy of the notice to all parties who have registered an interest. Members must advise the Secretary in writing of any business they request to be considered at the Annual General Meeting at least seven days before the meeting.

8.2 Applications for office must be received by the Secretary, seven days before the date of the AGM.

8.2.1 Only individuals who are active within trampolining or DMT in the region and in good standing with all relevant organisations may apply for positions.

8.2.2 Only applications submitted in accordance with instructions provided in the notice of AGM will be considered.

8.2.3 A list of applicants and any supporting statements will be circulated at least three days prior to the AGM.

8.3 In the event of no nominations being received for a position, then the position may be opened for applications at the AGM.

8.4 All contested positions shall be decided by a vote of those present. Voting shall be by a show of hands, or by ballot, if requested by a majority of those present. Proxy votes

**shall not be used in these elections.** The Chairperson of NETTC shall preside at the AGM, or in their absence, **an alternative executive officer.**

8.5 Only **Members** of NETTC are entitled to vote at an AGM. **The individual casting votes on behalf of the Member must be named, to the secretary, not less than 7 days in advance of the AGM.**

8.6 The business of the Annual General Meeting shall be to:

8.5.1|Record attendance and apologies for absence as well as club being represented.

8.5.2 Confirm the minutes of the previous Annual General Meeting.

8.6.3 **Receive the chairperson's annual report on activities for the year.**

8.5.3 Receive the accounts, **audited by an independent, suitably qualified third party,** for the year from the Treasurer.

8.6.4 Receive the annual report of the Committee from the Secretary.

*Removed elect an auditor*

8.6.6 Elect the Executive Officers of the NETTC (i.e. Chairperson; Secretary; Treasurer)

8.4.7 Elect **any other** General Committee members.

8.4.8 Review NETTC Membership subscriptions (if any) and agree them for the following year.

8.4.9 Transact other such appropriate business **as appropriate and** included on the agenda.

**NOTE:**

Members should refer other ordinary items of business of the NETTC to the General Committee for consideration at one of their regular meetings or, depending on the time scale, to the Executive Officers.

8.5 A Special General Meeting may be convened at any time by the General Committee, or on a requisition signed by not less than two members of the Executive, or by not less than **50% of active clubs in the region**. The reason for calling such a meeting shall be given in writing, to the Secretary, who will give at least 21 days notice of the meeting. Those entitled to attend shall be the same as those entitled to attend the AGM. No business shall be discussed other than that set out in the calling notice.

If the business at the SGM proceeds to a vote, **voting shall follow the same process as an AGM, except in the event of changes to the constitution or dissolution of the organisation**. The Chairperson shall preside at the SGM, **or in their absence, another executive officer** present at the SGM.

8.6 Decisions made at a General Meeting shall be by a simple majority of votes from those **Members, who have appointed individuals to cast votes on their behalf, attending** the meeting. In the event of equal votes, the Chairperson shall be entitled to an additional casting vote.

8.7 A quorum for a **Special or Annual** General Meeting shall be **5 people, including 2/3 of the current executive officers, representing not less than 3 Members,**.

## **9. ALTERATION TO THE CONSTITUTION**

9.1 Any proposed alterations to the NETTC Constitution may only be considered at an Annual General Meeting **or Special General Meeting**. Such alterations shall be passed if supported by not less than two-thirds of those Members **represented, and who have appointed an individual to cast a vote on their behalf,** at the meeting, **DELETE and include at least two thirds of the members of the General Committee,** assuming that a quorum has been achieved. **Any changes will come into effect immediately unless otherwise stated in the proposal.**

9.2 Notice of an alteration to the Constitution must be sent to the Secretary at least 28 days prior to the **meeting in which it is to be tabled**, and the proposal shall be set out in the notes convening the meeting.

## **10. DISSOLUTION**

- 10.1 If at any General Meeting of the NETTC, a resolution were passed calling for the dissolution of the NETTC, the Secretary shall immediately convene a Special General Meeting of the NETTC to be held not less than one month thereafter to discuss and vote on the resolution.
- 10.2 If at that Special General Meeting, the resolution is carried by at least two-thirds of the **Members** present at the meeting, the General Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the NETTC and discharge all debts and liabilities of the NETTC.
- 10.3 After discharging all debts and liabilities of the NETTC, the remaining assets shall not be paid or distributed amongst the **Members** of the NETTC, but shall be given or transferred to some other voluntary organisation having objects similar to those of the NETTC.